

Waupun United Methodist Church  
199 E Jefferson St  
Waupun WI 53963

WESLEY CENTER USE REGISTRATION  
114 S Forest St  
Waupun WI 53963

ADOPTED: October 1, 2017

We the undersigned, do hereby reserve the Wesley Center on

\_\_\_\_\_ (date/s) for the hours of \_\_\_\_\_ to \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

TELEPHONE: \_\_\_\_\_

DATED: \_\_\_\_\_

RESPONSIBILITY THAT POLICIES WILL BE FOLLOWED ARE ASSUMED

BY: \_\_\_\_\_

**IT IS UNDERSTOOD THAT THE ASSUMED PERSON WILL BE RESPONSIBLE FOR THE COSTS RELATED TO ANY DAMAGE OR BREAKAGE OF PROPERTY.**

**RECEIPT**

(Fee Required before Reservation is Scheduled)

Church Member    \_\_\_ Key Received    \_\_\_ Key Returned

      \_\_\_ Use Kitchen    \_\_\_ \$25 Kitchen deposit returned if ok with Janitor

Non-Church Member **\$100** \_\_\_ Paid    \_\_\_ Key Received    \_\_\_ Key Returned

      \_\_\_ Use Kitchen    \_\_\_ \$25 Kitchen deposit returned if ok with Janitor

Please make check out to: **Waupun United Methodist Church**

**Add'l Fee:** For custodian to set-up and/or clean up, please issue a check to **Jim Teachout** for \$50, and attach to the building usage check for the church.